



ITASCA FIRE PROTECTION DISTRICT NO. 1

MEETING OF THE BOARD OF TRUSTEES

Visit us at www.itscafd.org

Wednesday, September 14, 2022 at 4:00 PM

This meeting will be held at:
Itasca Fire Protection District No. 1
Fire Station Rear Entrance
520 W. Irving Park Road Itasca, IL

MINUTES

Additionally, due to the ongoing public health emergency, and consistent with the Governor's emergency declaration, various Executive Orders entered by the Governor, and amendments made to the Open Meetings Act in Public Act 101-640, this meeting will be conducted electronically. Public comments are welcome on any topic when received by email or in writing by the Fire Chief or his designee prior to 4:00 p.m. on the day of the meeting. Emailed comments may be sent to chief@itscafd.org. Written comments may be submitted to the attention of the Fire Chief at 520 W. Irving Park Road, Itasca, Illinois 60143. Public comments may also be made live during the meeting by persons participating via Zoom. For those wishing to view the meeting or make public comments via Zoom, the following link will be used for this meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/83610155426?pwd=dFJsVS9Ha1NuN2lvNUc2cmFJTGx0UT09>

Meeting ID: 836 1015 5426

Passcode: IFPD1223

I. Call to Order

President Kunze called the meeting to order at 4:07 pm with the Pledge of Allegiance.

II. Roll Call:

Admin. Perry called the roll:

President Kunze – Present

Treasurer Kearney - Present

Secretary McDonald – Present electronically via Zoom

Also Present:

Chief Schneidwind

Adm. Perry

Commissioner Bob Olender

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III. Consent Agenda

President Kunze asked for a motion to approve the items listed on the Consent Agenda. Trustee McDonald made the motion to approve the Consent Agenda from September 14, 2022.

Trustee Kearney seconded the motion. A roll call was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.

- a. Regular Meeting Minutes of the Board of Trustees for August 10, **2022**
Closed Session of the Board of Trustees for July 13, 2022
- b. Treasurer's report for July 31, 2022 including a fund transfer in the amount of **\$508,436.12**
- c. Disbursements for the date ending **July 31, 2022** in the amount of **\$110,417.76**
- d. Warrants for the date ending **September 9, 2022** in the amount of **\$137,833.84**

IV. Fire Commissioners Report

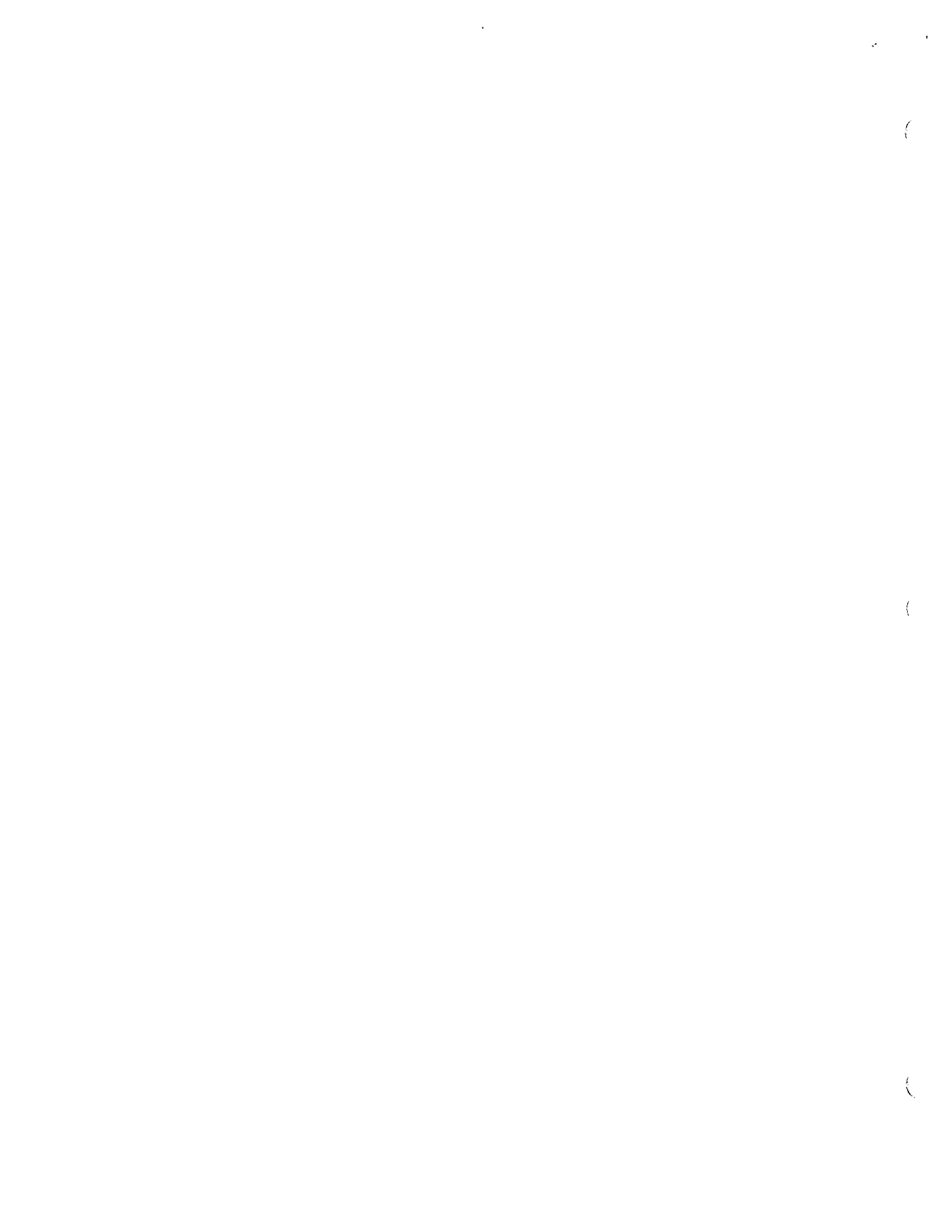
Commissioner Olender reported no Fire Commission meeting scheduled today. Waiting to hear if we have to schedule a special meeting time to facilitate the interviews with potential two new candidates after we have psych evaluation and background checks.

V. Fire Chief's Report

- a. Consideration to amend Ordinance 2022-01. A clerical error was made on the Ordinance, the number should be 2022-05
Trustee Kunze asked for a motion to reflect change of Ordinance 2022-01 to 2022-05. Trustee Kearney made the motion to amend Ordinance 2022-01 to 2022-05. Trustee McDonald seconded the motion. A roll call was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.
- b. Presentation of Tim Kingmill's retirement badge
Recognition will be at the end of the meeting.
- c. Training Update
 - i. Elk Grove Training

There has been training this week in Elk Grove's Tower. Very well received, a lot of educational lessons learned. It's been great that our neighbors have been willing to open their facilities for us. We have scheduled further training in November.

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- ii. Flashover simulator
We've been invited to participate in a flashover simulator which is a very nice prop and will be over the weekend of October 21 and 22 in Glen Ellyn.
 - iii. Lieutenant classes (outside)
No report.
 - iv. High-rise class October 3, 2022
Former B/C in Schaumburg is going to be doing a class (table top at our location) on a high-rise fire.
 - v. Command class (outside)
We also have a command class that is scheduled for myself and the three captains in Romeoville in October.
- d. Promotional Exam prep
- i. Captain & Lieutenants Exam

We are gathering promotional material for the Lieutenants and Captain exam coming next year. We have to give a year's notice on the reading material. Have been in contact with two testing companies and getting prices.
- e. Equipment update
- i. Hurst tools are mounted and in service

The Hurst tools we just recently purchased we now have stock goods to mount them and Lt. Ber working on getting them mounted.
 - ii. We have had several lengths of hose condemned and we need to purchase more replaced hose

We are purchasing some new hose and need to keep updating and will be put on a schedule to replace x amount of hose per year, so we have a rotation of that schedule for a ten year period.
 - iii. Battalion Chief Car wrapped! Reserve buggy to be wrapped

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B/C car has been wrapped and looks really nice. It went from white to a somewhat red color.

f. Railroad update

We did have a meeting with the committee for the STB at the Westin Hotel, scheduled to go from 6-8pm and went from 6-9:30. Chief Schneidwind did testify at this meeting. The next meetings will be in Washington and per the request of the Board Chief Schneidwind will be attending to represent the District in front of the STB on September 27-30.

g. ISO meeting in November

No report.

h. Fire Department Stats

We have sent you some stats on our call breakdown. Calls have been consistent. We find the information useful so you are aware of what we are doing.

i. September 23 Department Wide Meeting to Discuss Some Operational Changes

We are having a department wide meeting on September 23 and which you all are welcome to attend. A couple of operational changes that will be announced at that meeting.

VI. Reports and Comments from Trustees and Fire District Attorney

a. President Kunze

Thanks again for letting us take part of the training this morning. A very exciting opportunity.

b. Treasurer Kearney

Thank you for the training. Very interesting and formative.

c. Secretary McDonald

No comments.

d. Attorney Ottosen

Working on amending current purchasing policy with Chief Schneidwind.

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VII. Comments from the Audience

- a. Comments from persons present or video participants

None.

- b. Comments provided in advance to the Fire Chief

Comment provided to Capt. Raschke on one of the runs we had recently. The ambulance and engine responded to a medical call and did an outstanding job. The patient came in to meet the crew so he could tell them they did a life saving call.

VIII. Consideration of Old Business Deferred from Previous Meetings

Trustee Kunze talked to the president of the Lyons club this afternoon and they have a meeting tomorrow night and need some direction on what the District would like the Lyons Club to do for open house. Chief will have Capt. Raschke reach out to Trustee Kunze. Flyers will go to the schools for the Open House.

IX. New Business

- a. Consideration of appointment new fire commissioner to replace current vacancy

Trustee Kunze asked for a motion to appoint Fred Iles as a Commissioner to fulfill Dave Jansens appointment, which is 18 months left on it. Trustee Kearney made the motion to appoint Fred Iles as Commissioner. Trustee McDonald seconded the motion. A roll call was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.

- b. Ordinance No. 2022-6 – “PUBLIC NOTICE” – Change of Schedule of Regular Trustee Meetings – 2022

Trustee Kunze asked for a motion to change schedule of regular Trustee Meetings for the remaining of 2022. Trustee Kearney made the motion to change PUBLIC NOTICE – Change of Schedule of Regular Trustee Meetings – 2022. Trustee McDonald seconded the motion. A roll call was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.

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- X. Consideration to Adjourn to Closed Session for any lawful purpose including:
President Kunze made a motion to recess the regular meeting at 4:32 pm and to convene in closed session:

- a. For the purpose of discussing pending or probable litigation (5 ILCS 120/2c11)
- b. For the purpose of discussing personnel matters (5 ILCS 120/2c1)
- c. For the purpose of discussing collective bargaining matters (5 ILCS 120/2c2)

Trustee Kearney seconded the motion. Roll call was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.

Note – the Board of Trustees will not consider or vote on any matters subsequent to the Closed Session of the Trustees

- XI. Adjournment – President Kunze asked for a motion to re-convene the Special Meeting at 4:45 pm. Roll Call: Kunze, Kearney, McDonald

President Kunze recognized the celebration of Firefighter Tim Kingsmill's *twenty-two* years of service and retirement. Congratulations Tim!

Trustee Kearney made the motion to adjourn. Trustee McDonald seconded. A roll call was conducted, Kunze, Kearney, McDonald – 4:47:PM p.m. Motion carried.

Next Regular Board of Trustees meeting is scheduled for **October 12, 2022, at 4:00PM**

Handwritten signature of Chris Kunze in black ink.

CHRIS KUNZE
PRESIDENT

Handwritten signature of John Kearney in black ink.

JOHN KEARNEY
TREASURER

Handwritten signature of Shaun McDonald in blue ink.

SHAUN MCDONALD
SECRETARY

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