



ITASCA FIRE PROTECTION DISTRICT NO. 1

MEETING OF THE BOARD OF TRUSTEES

Visit us at [www.itscafd.org](http://www.itscafd.org)

**Wednesday, August 10, 2022 at 4:00 PM**

This meeting will be held at:  
Itasca Fire Protection District No. 1  
Fire Station Rear Entrance  
520 W. Irving Park Road Itasca, IL

Additionally, due to the ongoing public health emergency, and consistent with the Governor's emergency declaration, various Executive Orders entered by the Governor, and amendments made to the Open Meetings Act in Public Act 101-640, this meeting will be conducted electronically. Public comments are welcome on any topic when received by email or in writing by the Fire Chief or his designee prior to 4:00 p.m. on the day of the meeting. Emailed comments may be sent to [chief@itscafd.org](mailto:chief@itscafd.org). Written comments may be submitted to the attention of the Fire Chief at 520 W. Irving Park Road, Itasca, Illinois 60143. Public comments may also be made live during the meeting by persons participating via Zoom. For those wishing to view the meeting or make public comments via Zoom, the following link will be used for this meeting:

**Zoom Link Here** <https://us02web.zoom.us/j/5652627815?pwd=WG9LSlBCM2tpVUJubnFiK2JoSEdpQT09>

Audio access: 312-626-6799 (note: individuals must have visual access to comment during the meeting)

Meeting ID: 411 087 7280

Passcode: 386446

**I. Call to Order**

President Kunze called the meeting to order at 4:01 pm with the Pledge of Allegiance

**II. Roll Call:**

Admin. Perry called the roll:

President Kunze – Present

Treasurer Kearney - Present

Secretary McDonald – Present

Also Present:

Chief Schneidwind

Adm. Perry

Commissioner Bob Olender

**III. Consent Agenda**

President Kunze asked for a motion to approve the items listed on the Consent Agenda.

Trustee McDonald made the motion to approve the Consent Agenda from August 10, 2022.

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Trustee Kearney seconded the motion. A roll call was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.

- a. Regular Meeting Minutes of the Board of Trustees for July 13, 2022  
Closed Session of the Board of Trustees for July 13, 2022
  - b. Treasurer's report for July 31, 2022 including a fund transfer in the amount of **\$596,580.42** that includes the catch up of \$162,000.00 to the State for the Ground Emergency Management Transportation.
  - c. Disbursements for the date ending **July 31, 2022** in the amount of **\$322,578.23**
  - d. Warrants for the date ending **August 9, 2022** in the amount of **\$20,073.00**
- IV. Fire Commissioners Report
- Commissioner Olender reported Commissioners all good. No report and no meeting of the Commissioners tonight. Working on current vacancy.
- V. Fire Chief's Report
- a. Firefighter Kingsmill was granted his duty disability pension effective October 1, 2021. President Kunze thanked Tim for his many years of service.
  - b. Chief Schneidwind asked for consideration to enact Ordinance No. 2022-01 amending Structure of Department, and this was in coordination with side letter of promotions.
  - c. Consideration asked for Promotion proposal and side letter.
  - d. Consideration to purchase rescue equipment. We put this out to bid and received one bid from Air One in the amount of \$32,645.00. Discussion with FFIB and they agreed to pay for half of this. Additional \$4000.00 needed for bracketing, bringing half the cost to approximately \$18,500.00. Thank you FFIB.
  - e. Consideration to approve rezoning as proposed by the Village of Itasca  
Chief informed the Board the Village asked us to change residential zoning to B2 and waive all fees related to that. Trustee McDonald and Chief met with Building Committee today to discuss with architect.
  - f. Mike Lisek and I attended a Town Hall meeting the other night regarding railroad merger conducted by Congressman Raja Krishnamoorthi. Basically, this is a 31.5 billion dollar deal between the two railroads expected to be complete in 2023. This will impact our town greatly. Another meeting is scheduled for September 12 to held at Village Hall with NTSB from Washington attending.  
Chief Schneidwind passed map out of Itasca for discussion regarding railroad. Statistical data for emergency responses 2003-2021, July 2022 incidents, July 2022 mutual aid calls and apparatus B66 yearly call totals and delays for discussion. President Kunze requested this to be put on next month's agenda to discuss in more depth.

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- g. Robbin Schwartz-PTAB update  
American Academy of Pediatrics lawsuit and 960 Maplewood PTAB settlement update.

Lt. Raschke gave an update on the upcoming Open House on Saturday, October 15, 2022. Flyer and layout for Open House presented for discussion.

Rescue tool discussion. Trustee Kearney made the motion to purchase a Hurst rescue tool kit complete with the understanding the FFIB will reimburse the District approx. \$18,500 toward the total purchase. Trustee Kunze seconded the motion. A roll call was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.

Side Letter addressing promotions.

Trustee McDonald brought to Chief Schneidwind's attention the document is requiring the Deputy Chief/Captains to have a bachelor's degree in fire service or public administration. Discussion ensued on options with this requirement.

Decision was made to change qualifications for Captains requiring Associates Degree and Chief Fire Officer within one year of promotion.

Promotional Ceremony will be scheduled for August 30, 2022 at 7:00PM

Trustee Kearney made the motion to have side letter include for Captain's promotion to have or be enrolled to have certification for Associate's Degree and Chief Fire Officer within one year for Captain Promotion. Trustee Kunze seconded. Roll Call vote, Kunze, Kearney, McDonald. Motion carried.

VI. Reports and Comments from Trustees and Fire District Attorney

- a. President Kunze  
Annual audit began with Sikich. Leadership change with NIAFPD in the last couple of months. President Kunze asked that Chief Schneidwind serve on NIAFPD's educational committee.
- b. Treasurer Kearney  
No report.

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c. Secretary McDonald

Trustee McDonald informed the Board, Renovation Committee met this morning. Numbers are looking better. Progressing and moving forward. Railroad merger will now be in future discussions.

President Kunze asked for a motion to approve Ordinance No. 2022-1 QUANTIFYING THE NUMBER OF AUTHORIZED SWORN PERSONNEL AND RECOGNITION OF THE ORGANIZATIONAL CHART FOR THE ITASCA FIRE PROTECTION DISTRICT #1. Trustee McDonald made the motion to adopt Ordinance No. 2022-1. Trustee Kearney seconded. A roll call was conducted, Kunze, Kearney, McDonald. Motion carried.

d. Attorney Ottosen

Absent.

VII. Comments from the Audience

a. Comments from persons present or video participants

Chief informed the Board we will be having a 911 ceremony here at the station. Itasca Fun Days will be in the park.

Fireworks scheduled for August 20.

b. Comments provided in advance to the Fire Chief

None.

VIII. Consideration of Old Business Deferred from Previous Meetings

None.

IX. New Business

None

X. Consideration to Adjourn to Closed Session for any lawful purpose including:

No closed session.

a. For the purpose of discussing pending or probable litigation (5 ILCS 120/2c11)

b. For the purpose of discussing personnel matters (5 ILCS 120/2c1)

c. For the purpose of discussing collective bargaining matters (5 ILCS 120/2c2)

Note – the Board of Trustees will not consider or vote on any matters subsequent to the Closed Session of the Trustees

XI. Adjournment – President Kunze asked for a motion to adjourn meeting.

Trustee McDonald made the motion to adjourn. Trustee Kearney seconded.

A roll call was conducted, Kunze, Kearney, McDonald - 5:02PM p.m. Motion carried.

a. Next Regular Board of Trustees meeting is scheduled for **September 14, 2022 at 6:00PM**

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CHRIS KUNZE

PRESIDENT

JOHN KEARNEY

TREASURER

SHAUN MCDONALD

SECRETARY

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