



ITASCA FIRE PROTECTION DISTRICT NO. 1

MEETING OF THE BOARD OF TRUSTEES

Visit us at www.itascafd.org

Wednesday, July 13, 2022 at 6:00 PM

This meeting will be held at:
Itasca Fire Protection District No. 1
Fire Station Rear Entrance
520 W. Irving Park Road Itasca, IL

Additionally, due to the ongoing public health emergency, and consistent with the Governor's emergency declaration, various Executive Orders entered by the Governor, and amendments made to the Open Meetings Act in Public Act 101-640, this meeting will be conducted electronically. Public comments are welcome on any topic when received by email or in writing by the Fire Chief or his designee prior to 4:00 p.m. on the day of the meeting. Emailed comments may be sent to chief@itascafd.org. Written comments may be submitted to the attention of the Fire Chief at 520 W. Irving Park Road, Itasca, Illinois 60143. Public comments may also be made live during the meeting by persons participating via Zoom. For those wishing to view the meeting or make public comments via Zoom, the following link will be used for this meeting:

Zoom Link Here <https://us02web.zoom.us/j/5652627815?pwd=WG9LSlBCM2tpVUJubnFiK2JoSEdpQT09>

Audio access: 312-626-6799 (note: individuals must have visual access to comment during the meeting)

Meeting ID: 565 262 7815

Passcode: 4XYkg7

PUBLIC HEARING-Budget Appropriation Ordinance-6PM

- A. Notice of Hearing Published (published May 27, 2022-Daily Herald)
- B. Public Participation
- C. Adjourn Public Hearing

I. Call to Order

President Kunze called the meeting to order at 6:34 pm with the Pledge of Allegiance

II. Roll Call:

Admin. Perry called the roll:

President Kunze – Present

Treasurer Kearney - Present

Secretary McDonald – Present

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Also Present:

Chief Schneidwind

Attorney Ottosen

Adm. Perry

Commissioner Bob Olender

FM Brooks Nicewarner – via ZOOM

III. Consent Agenda

President Kunze asked for a motion to approve the items listed on the Consent Agenda. Trustee McDonald made the motion to approve the Consent Agenda from July 13, 2022. Trustee Kearney seconded the motion. A roll call was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.

- a. Regular Meeting Minutes of the Board of Trustees for June 8, **2022**
- b. Treasurer's report for June 30, 2022 including a fund transfer in the amount of **\$368,621.41**
- c. Disbursements for the date ending **June 30, 2022** in the amount of **\$129,328.54**
- d. Warrants for the date ending **July 6, 2022** in the amount of **\$21,635.75**

IV. Fire Commissioners Report

Commissioner Olender present and discussed conversation from the Commissioner's meeting held prior to this Trustee meeting and inquired how many candidates the Trustees wanted to move forward with in the hiring process with a definite opening for one candidate. Discussion on the current eligibility list and status including the process for candidates that had made one initial pass.

Trustee Kearney made the motion to direct the Commission to recruit two more candidates. Trustee McDonald seconded the motion. A roll call was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.

V. Fire Chief's Report

a. Incident stats

Chief Schneidwind presented an informative "Statistical Data for Emergency Responses 2003-2021" report. This data helps to determine what the needs we have, what we are servicing and if we have enough equipment. Discussion on the District's calls and future.

b. Ordinance review and changes

Table. Attorney Ottosen will prepare drafts for August Trustee meeting.

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- c. Building repairs
 - i. Asphalt patching completed on July 8, 2022
 - ii. Roofer was out today for 6-7 hours patching the roof.
- d. Resignation of Candidate Herrera
 - i. Request to fill vacancy of Candidate Herrera
Chief Schneidwind informed the Board that he and Candidate Herrera came to an agreement today with what his payback will be to the District for bunker gear, uniforms and training.
- e. Commissioner vacancy
Chief Schneidwind informed the Trustee the Commissioners talked about a vacancy on their board at their meeting tonight. President Kunze advised Commissioner Janssen is fine staying on to train someone who is interested.
- f. Tollway agreement
Chief Schneidwind informed the Trustees Intergovernmental Agreement between the Illinois State Toll Highway Authority (covering 390) and the Itasca FPD was received and needed Board approval and signature by President Kunze. Chief Schneidwind summarized the IGA agreement.
President Kunza asked for a motion to approve and sign IGA between the Illinois State Toll Highway Authority and the Itasca FPD. Trustee McDonald made the motion to approve the IGA. Trustee Kearney seconded the motion. A roll call vote was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.
- g. Training Hurst tool/TNT tools Tactics class –
 - i. Request to purchase Rescue Tools
Chief Schneidwind asked the Board if the District could purchase the tools that were used in training provided by Lt. Helzing and put in a bid announcement in the paper to start the process as soon as possible. Total amount of purchase would be approximately \$33,000.00 for one set. Money would come from a Grant and possibly FFIB contributing.
Trustee Kearney made the motion to move forward with the bidding process. Trustee McDonald seconded the motion. A roll call vote was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.
- h. Promotions
Chief Schneidwind has been communicating with the Union to come up with an agreeable plan for District promotions. Both agree the importance of having an Officer on duty every day. Chief Schneidwind will formalize the plan for approval.

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- i. Abuse insurance policy-background checks every two years
Chief Schneidwind gave an update on the policy that has been in place and now was up for renewal for informative purposes to the Board.
 - j. PTAB decisions
Chief Schneidwind presented an update on PTAB decisions (refunds and under settlement) handled by Robbins-Schwartz.
 - k. DuPage Grant update
Chief Schneidwind informed the Board this morning we received the contracts from DuPage County for the grants we received in the amount of \$92,061.40. Chief Buckley we thank for that.
- VI. Budget Appropriation Ordinance No. 2022-3-Budget Appropriation
Notice of Public Hearing and tentative budget being on hand for at least 30 days was published in the Daily Herald on May 27, 2022.
President Kunze opened the *Public Hearing* on the Budget for fiscal year 2023 from June 1, 2022 through May 31, 2023. President Kunze asked if there are any questions regarding this Budget & Appropriation process or the Budget itself.
No comments. Public Hearing closed.
President Kunze asked for a motion to pass Budget & Appropriation No. 2022-3. Trustee Kearney made the motion to pass the Budget & Appropriation No. 2022-3. Trustee McDonald seconded the motion. A roll call vote was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.
- VII. Reports and Comments from Trustees and Fire District Attorney
- a. President Kunze
President Kunze thanked everyone from the District for their cooperation with Itasca Fest. An outstanding success.
 - b. Treasurer Kearney
No report.
 - c. Secretary McDonald
Trustee McDonald relayed he received an email from the architect requesting a meeting next week to discuss numbers. He will check on availability for committee to meet.
 - d. Attorney Ottosen
Attorney Ottosen informed the Board of the Governor's Executive Order updating COVID-19 vaccine and testing requirements in certain industries.

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- VIII. Comments from the Audience
- a. Comments from persons present or video participants
None.
 - b. Comments provided in advance to the Fire Chief
None.
- IX. Consideration of Old Business Deferred from Previous Meetings
None.
- X. New Business
President Kunze informed the Board he was approached by Mayor Pruyn informing him the fireworks have been rescheduled for Friday, August 20 with a reduced display. Discussion on the Districts involvement.
- XI. Consideration to Adjourn to Closed Session for any lawful purpose including:
S. McDonald made motion to recess the regular meeting at 7:39 p.m. and convene in closed session for the purpose of:
- a. For the purpose of discussing pending or probable litigation (5 ILCS 120/2c11)
 - b. For the purpose of discussing personnel matters (5 ILCS 120/2c1)
 - c. For the purpose of discussing collective bargaining matters (5 ILCS 120/2c2)
- Trustee Kearney seconded the motion. A roll call vote was conducted, Trustee Kunze, Trustee Kearney, Trustee McDonald. Motion carried.
- Note – the Board of Trustees will not consider or vote on any matters subsequent to the Closed Session of the Trustees
- XII. Adjournment – 8:47 p.m.
- a. Next Regular Board of Trustees meeting is scheduled for **August 10, 2022 at 6:00PM**

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